

MEMORANDUM

Agenda Item No. 11(A)(23)

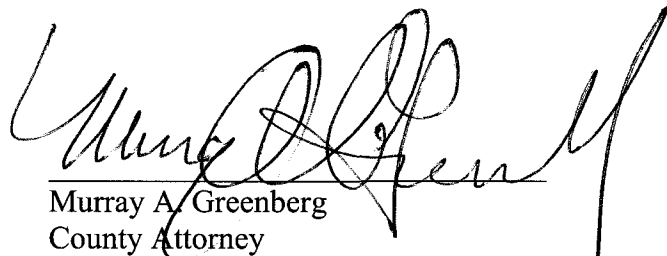
TO: Honorable Chairman Joe A. Martinez
and Members, Board of County Commissioners

DATE: January 24, 2006

FROM: Murray A. Greenberg
County Attorney

SUBJECT: Resolution retroactively
authorizing in-kind services
from the Police Dept. and
ETSD for the United States-
Africa Air Transportation
Summit

The accompanying resolution was prepared and placed on the agenda at the request of Commissioner Carlos A. Gimenez.



Murray A. Greenberg
County Attorney

MAG/bw



MEMORANDUM

(Revised)

TO: Honorable Chairman Joe A. Martinez **DATE:** January 24, 2006
and Members, Board of County Commissioners

FROM: Murray A. Greenberg
County Attorney

SUBJECT: Agenda Item No. 11(A)(23)

Please note any items checked.

- ☐ "4-Day Rule" ("3-Day Rule" for committees) applicable if raised
- ☐ 6 weeks required between first reading and public hearing
- ☐ 4 weeks notification to municipal officials required prior to public hearing
- ☐ Decreases revenues or increases expenditures without balancing budget
- ☐ Budget required
- ☐ Statement of fiscal impact required
- ☐ Bid waiver requiring County Manager's written recommendation
- ☐ Ordinance creating a new board requires detailed County Manager's report for public hearing
- ☐ Housekeeping item (no policy decision required)
- ☐ No committee review

Approved _____ Mayor
Veto _____
Override _____

Agenda Item No. 11(A)(23)
1-24-06

RESOLUTION NO. _____

RESOLUTION RETROACTIVELY AUTHORIZING IN-KIND SERVICES FROM THE MIAMI-DADE POLICE DEPARTMENT AND THE ENTERPRISE TECHNOLOGY SERVICES DEPARTMENT FOR THE FOUNDATION FOR DEMOCRACY IN AFRICA'S OCTOBER 31, 2005 THROUGH NOVEMBER 2, 2005 UNITED STATES – AFRICA AIR TRANSPORTATION SUMMIT IN AN AMOUNT NOT TO EXCEED \$6061.00 TO BE FUNDED FROM THE COUNTYWIDE IN-KIND RESERVE FUND

WHEREAS, the Foundation for Democracy in Africa has requested in-kind services from the Miami-Dade Police Department and the Enterprise Technology Services Department for the October 31, 2005 through November 2, 2005 United States – Africa Air Transportation Summit in an amount not to exceed \$6061.00 (see attached Fee Waiver/In-Kind Service Application); and

WHEREAS, the United States – Africa Air Transportation Summit is a small event, as that term is defined in the attached Fee Waiver/In-Kind Service Application, and the in-kind services shall be funded from the Countywide In-kind Reserve Fund,

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF MIAMI-DADE COUNTY, FLORIDA, that this Board retroactively authorizes in-kind services from the Miami-Dade Police Department and the Enterprise Technology Services Department for the Foundation for Democracy in Africa's October 31, 2005 through November 2, 2005 United States – Africa Air Transportation Summit in an amount not to exceed \$6061.00 to be funded from the Countywide In-kind Reserve Fund.

The foregoing resolution was sponsored by Commissioner Carlos A. Gimenez and offered by Commissioner _____, who moved its adoption. The motion was seconded by Commissioner _____ and upon being put to a vote, the vote was as follows:

Joe A. Martinez, Chairman	
Dennis C. Moss, Vice-Chairman	
Bruno A. Barreiro	Jose "Pepe" Diaz
Audrey M. Edmonson	Carlos A. Gimenez
Sally A. Heyman	Barbara J. Jordan
Dorrin D. Rolle	Natacha Seijas
Katy Sorenson	Rebeca Sosa
Sen. Javier D. Souto	

The Chairperson thereupon declared the resolution duly passed and adopted this 24th day of January, 2006. This resolution shall become effective ten (10) days after the date of its adoption unless vetoed by the Mayor, and if vetoed, shall become effective only upon an override by this Board.

MIAMI-DADE COUNTY, FLORIDA
BY ITS BOARD OF
COUNTY COMMISSIONERS

HARVEY RUVIN, CLERK

By: _____
Deputy Clerk

Approved by County Attorney as
to form and legal sufficiency.

DDC

Diamela del Castillo

**MIAMI-DADE COUNTY
FEE WAIVER/IN-KIND SERVICES APPLICATION**

COUNTY FEE WAIVERS OR IN-KIND SERVICES REQUESTED THROUGH THIS PROCESS ARE NOT EFFECTIVE UNTIL APPROVED BY ACTION OF THE BOARD OF COUNTY COMMISSIONERS PURSUANT TO THE MIAMI-DADE COUNTY HOME RULE CHARTER

Please complete the following form and submit completed form along with requested materials, if applicable, to:

Special Events Staff
Communications Department
111 N.W. 1st Street, Suite 2510
Miami, FL 33128

Phone: (305) 375-2836
Fax: (305) 375-3968

*Police
3316
ETSD
2745*

Type of Event/Application (select one of the following):

- ☐ District Event - Event of minimal impact related to specific commission district (Complete questions 1-7, sign and date; copy will be submitted to the appropriate District Commissioner within two days of receipt of application.)
- ☒ Small Event - Event of minimal impact not necessarily related to a specific commission district. (Complete questions 1-7, sign and date.)
- ☐ Special Event - Event with expected attendance of less than 5,000 with localized impact limited to an individual community or municipality (Complete questions 1-12, sign, date and submit form no later than 60 days prior to event date.)
- ☐ Major Event - Large Event with expected attendance of over 5,000 or significant probability of protests, controversy, violence or vandalism (Complete questions 1-12, sign, date and submit form no later than 120 days prior to event date.)

1. Full legal name of the requesting organization: FOUNDATION FOR DEMOCRACY IN AFRICA

2. Applicant Status: (Select one of the choices below)

- ☒ Not-For-Profit or Tax Exempt ☐ Local Government or Public Entity
- ☐ For-Profit
- ☐ County Sponsored Event/Sponsoring Department _____
- ☐ Other (specify): _____

3. Name and contact information for single point of contact (address, phone, fax, e-mail address, etc.): ANTHONY OKONMAH
600 BRICKELL AVENUE, SUITE 704, MIAMI, FL 33131. 305-416-9201, Fax: 305-416-9203
A-OKONMAH@democracy-in-africa.org or A-OKONMAH@Yahoo.com

4. Specify fee waiver or in-kind service requested (quantify, if applicable): Picking the ministers of transport and aviation from the airport and also returning them back to the airport. Need police presence for security. Need computers and printer for registration. Fifteen minutes helicopter ride to show case miami to the ministers of transport & aviation.

5. Name, date of event, description, and purpose of the event (if event is a fund-raiser, define the beneficiaries):
US-Africa Air Transportation Summit - Oct. 31 - Nov. 2, 2005. The purpose of the event is to increase the number of direct flights between the United States and Africa. This is critical to trade development.

6. Please select ALL that apply to event:

- ☒ Economic Development: Event supports vitality or growth of the local economy
- ☐ Youth/Education: Event benefits youth of any age and/or offers educational benefits
- ☐ Health and Social Services: Event supports health-related causes and/or social programs or institutions that improve quality of life within the community
- ☐ Arts and Culture: Event supports music, theatre, literature, art or culture
- ☐ Environmental: Event benefits environmental concerns or promotes conservation
- ☐ Sports and Athletics: Event supports/promotes organized sports or recreational participation

7. Physical address of event venues (please specify Commission District(s)): Hotel - INTERCONTINENTAL
100 Chopin Plaza, Miami, Florida 33131.

MIAMI-DADE COUNTY
FEE WAIVER/IN-KIND SERVICES APPLICATION

8. Description of regional or local impact: INCREASE US-Africa air routes. INCREASE TOURISM AND TOURISM RELATED BUSINESS ACTIVITIES. INCREASE TRADE ACTIVITIES BI-LATERAL - TRADE ACTIVITIES BETWEEN AFRICA AND SOUTH FLORIDA - SPECIFICALLY - MIAMI-DADE COUNTY.
9. Daily/hourly event schedule, including set-up and breakdown schedule (attach event calendar, if applicable): SEE - ATTACHED PROGRAM AGENDA.
10. Detailed description of event venues (map or schematic of event venues, access points, surrounding roadways and traffic flow diagrams, if applicable): SEE ATTACHED MAP
11. Expected number of participants and estimated attendance (per day, if applicable): (100+) - ONE HUNDRED PLUS.
12. Itemized budget, including total event budget, total budget of host organization, if applicable, and total commitment of resources (attach additional pages as needed): SEE ATTACHED BUDGET.

I hereby certify that all the statements made in this application are true and correct.

Anthony Mammola
Signature of Authorized Representative

10-03-05
Date

2 offer a day

InterContinental Hotels Group | Select Hotel

http://www.ichotelsgroup.com/h/d/ic/1/en/hotelsearchresults?_request...



Email or Priority Club #:

PIN#:

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Reservation Desk >>> Select Hotel

Home | Sign Over | Help

Search Summary

Miami, FL, United States

Travel Dates: Not Specified

Room Requirements: Not Specified

Add City To Favorites

Modify Search Results

Only show hotels with these amenities:

- ☐ Indoor Pool
- ☐ Beach Access (within 5 miles)
- ☐ Pets Allowed
- ☐ Outdoor Pool
- ☐ Breakfast Included
- ☐ High Speed Internet Access
- ☐ Laundry Facilities
- ☐ Airport Shuttle
- ☐ Kids Eat Free
- ☐ Kid Suites
- ☐ Holiday Inn (Holiday Inn only)

Modify Results

Only show these hotel brands:

- ☒ InterContinental® Hotels & Resorts
- ☐ Crown Plaza® Hotels & Resorts
- ☐ Motel Indigo
- ☐ Holiday Inn® Hotels & Resorts
- ☐ Holiday Inn Express
- ☐ Staybridge Suites
- ☐ Candlewood Suites

Modify Results

Check Availability

Check-In Date:

Check-Out Date:

Adult(s):

Child(ren):

Room(s):

Rate Preference:

"Best Available"

Room Preference:

No Preference

Preferences

Select Hotel

Select Room Rate

Guest Information

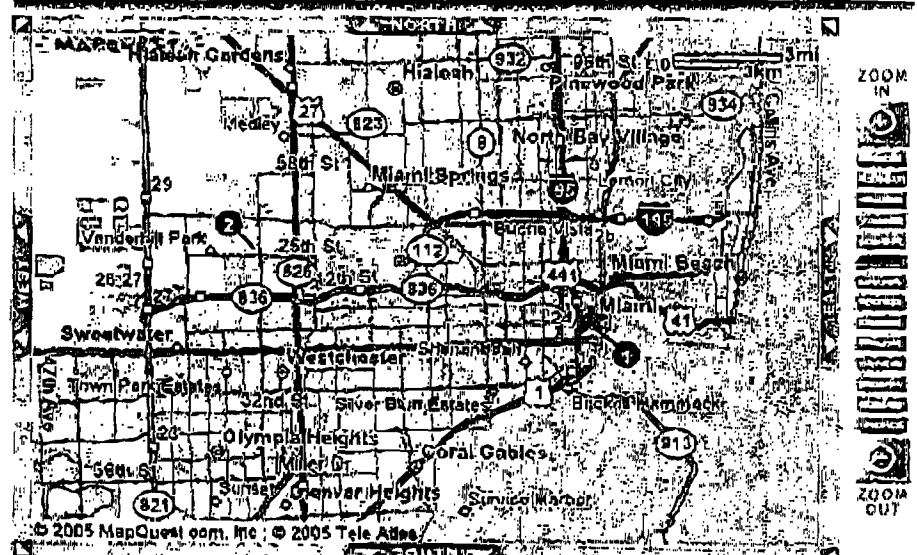
Confirmation

Search Results for Miami, FL, United States.

Search Radius: 30 MI

Hotels on Map

Hotel List



Sort by: Quality Score | Brand | Proximity

Results 1 - 2 of 2



1. MIAMI

 100 CHOPIN PLAZA
MIAMI, FL 33131
UNITED STATES
1-305-5771000

Distance: 0.87 MI / 1.4 KM

- Near Beach
- Outdoor Pool
- High-speed Internet Access
- Dedicated Lounge (or 24 Hour Lounge)
- Iron / Ironing Board
- Coffee Maker
- Health/Fitness Center On-Site
- Hairdryer
- A/C Public Areas
- More...

Take a Photo/Virtual Tour

Add Hotel To Favorites

Make Details | Local Map | Meeting Info



2. WEST MIAMI

 2505 NORTHWEST 87TH AVE
MIAMI, FL 33172
UNITED STATES
1-305-4681400

Distance: 11.38 MI / 18.31 KM

Add Hotel To Favorites

InterContinental Hotels Group | Select Hotel

http://www.ichotelsgroup.com/h/d/ic/1/en/hotelsearchresults?_request...

Smoking Preference:

No Preference

[Modify Results](#)

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 Booking online is easy -- or call
 1-888-IC HOTELS (888-424-6835) in
 the US & Canada,
 0870 400 9850 in the UK,
 1800 511 689 in Ireland
 1800 007 697 in Australia and
 0800 154 181 in New Zealand
 or your nearest [reservation office](#) to
 book by phone.

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Book here first -- If you find a lower rate on
 another site, we'll beat it!

Online Reservation Guarantee

Your room is guaranteed - or your first night
 is on us.

No Booking Fees!

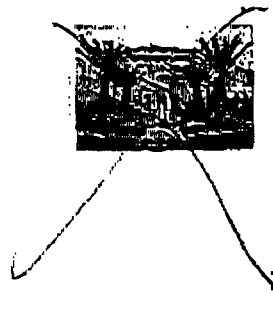
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 making reservations directly with us.

Privacy

InterContinental Hotels Group takes your
 privacy seriously and works to protect you.

Security

All personal information you provide is
 encrypted and secure.



- Outdoor Pool
- High-speed Internet Access
- On-site Guest Self-Laundry Facilities (washer/dryer)
- Dedicated Lounge (or 24 Hour Lounge)
- Iron / Ironing Board
- Coffee Maker
- Health/Fitness Center On-Site
- Hairdryer
- A/C Public Areas
- More...

[Take a Photo/Virtual Tour](#)[Hotel Details](#) | [Local Map](#) | [Meeting Info](#)

Results 1 - 2 of 2

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* Requires affiliation in the respective organization. ** Best Available Rate Search does not include affiliation rates.


FOUNDATION FOR DEMOCRACY IN AFRICA USAFRICA AIR TRANSPORTATION SUMMIT OCTOBER-NOVEMBER BUDGET 2005									
	TOTAL BUDGET	DADE CNTY. AVIATION	*** OTHER						
ADMINISTRATIVE EXPENSES:									
Personnel In-house	\$ 30,000	\$ 6,500	\$ 23,500						
Personnel Contracted - Consultants	15,000	-	15,000						
Secretarial services	4,500	-	4,500						
TECHNICAL & PRODUCTION EXPENSES									
Interpretation & Tech. Support	7,500	4,000	3,500						
Public Relations	2,500	1,000	1,500						
Artistic Design, Stage, Lights									
Speakers (Honorarium)	15,000		15,000						
Artistic Fee (Performances)									
SPACE & EQUIPMENT RENTAL:									
Space rental	5,000		5,000						
Booth Building & Decoration	7,500	2,000	5,500						
Equipment rental	6,500		6,500						
TRAVEL:									
Transportation & Air ticket	15,000	3,500	11,500						
Lodging	9,000	3,000	6,000						
MARKETING & PROMOTION:									
Advertising & promotion	15,000	5,000	10,000						
Awards & Conference Bags	4,500		4,500						
Design & Printing	9,000		9,000						
Postage & Mailing	2,000		2,000						
Other (Specify):									
Photography & Video	1,500		1,500						
Telephone & Office Supplies	3,000		3,000						
OTHER PROJECT EXPENSES:									
Insurance - Gen. Liab.	2,500		2,500						
Security	2,500		2,500						
Legal	1,500		1,500						
Food Services	25,000		25,000						
Utilities, Cleanup, etc	3,700		3,700						
Permits, Licenses & taxes	1,000		1,000						
US Visas	800		800						
SUB TOTAL	\$ 189,300	\$ 25,000	\$ 164,300						
Fringe Benefits - 25%	7,500		7,500						
Indirect Cost - 30% of Direct Cost	56,790		56,790						
TOTAL	253,590	25,000	228,590						
*** CONSIST OF OTHER GRANTS, CORPORATE SPONSORS, REGISTRATION, ETC.									

Memorandum



Date: January 24, 2006

To: Honorable Chairman Joe A. Martinez
and Members, Board of County Commissioners

From: George M. Burgess
County Manager 

Subject: Countywide In-Kind Reserve Request Recommendation

The Office of Strategic Business Management (OSBM) has reviewed the attached in-kind request and recommends for the item to move forward to the Board of County Commissioners for consideration. The countywide in-kind reserve balance allows for the funding of this request.

Background

A retroactive waiver for in-kind services is being requested by a not-for-profit organization Foundation for Democracy in Africa for their U.S. – Africa Air Transportation Summit held on October 31 – November 2, 2005.

In-kind services have been requested in the amount of \$3,316 from the Miami-Dade Police Department for police services and \$2,745 from the Enterprise Technology Services Department for computers, printers and support staff for a total in-kind amount of \$6,061. This event will be funded from the countywide in-kind reserve fund.

The FY 2005-06 Adopted Budget includes a general fund allocation of \$100,000 to the Foundation for Democracy in Africa.

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